

DeKalb County Human Resources

Job Announcement

an Equal Opportunity Employer

WQC Foreman - 5665

Open Competitive

Applications accepted: **Indefinite**

Annual Salary Range: \$34,428 - \$55,944

General Information: The beginning salary is based on a combination of education, certifications and related work experience. Names of candidates passing all evaluation phases are placed on an eligible register. Recent experience may be a determining factor. Eligibility is valid for a maximum of six months.

Benefits: 15 days vacation; 13 days sick leave; 10 paid holidays and merit increases, subject to funding; medical group insurance options; pension plan; opportunities for promotion; deferred compensation plan.

Physical Ability: Successful completion of a job related physical examination by a County Examining Physician is required. Incumbents of this classification are subject to random drug and alcohol testing. **DeKalb County does not discriminate on the basis of disability.**

Applications must be filed with DeKalb County Human Resources no later than closing date. Positions advertised for more than 2 weeks may close at *anytime* after the first 2-week period without notification. It is advisable to file your application within the first 2-week period of an advertised position. All applications, including those for promotional and transfer positions, must be completed in their *entirety*. **Failure to give complete and detailed information, including dates of employment and salary history, will result in your application being disqualified.**

Main Office: 1300 Commerce Drive
Room 100,
Decatur, GA 30032
(404) 371-2332
Hours: 8:30 am - 5:00 pm

Field Office: 755 Camp Drive
Decatur, GA 30032
(404) 508-2530
Hours: 8:00 am - 4:30 pm

Evaluation Will Consist Of:

- * Education
- * Experience
- * Occupational License
- * Driver's License
- * MVR Review
- * Drug Screening

Minimum Requirements: High school diploma or GED; four years of experience in water supply system or wastewater treatment system operations. Must possess and maintain a Class II Public Water Supply System Operator or Class II Waste Water Treatment Operator License as issued by the State of Georgia. Must possess a valid Georgia driver's license appropriate to the level of equipment or vehicle operated. A combination of training and experience above the minimum requirements will be considered. **(Current vacancy is located in Watershed Management.)**

Essential Functions: The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Supervises, directs and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining and completing employee performance appraisals; trains, evaluates, schedules and supervises work of several levels of operators and semi-skilled workers; supervises laboratory analyses by operators; supervises and participates in the operation of water pump stations, ground storage stations and elevated storage tanks for the County's potable water distribution system; reviews operation control parameters and monitors computerized signals from lift stations; monitors influent and effluent flows; manages septic tank truck dumping and chemical deliveries; arranges for hauling solids to landfill; supervises the repair and alteration of treatment plant structures, roads, and pipes; conducts inspection of plant to determine the operative efficiency of equipment and processes; maintains records detailing work performed, sites, hours, and effectiveness of plant operations; conducts training sessions on process, equipment, chemicals, safety, and other aspects of plant operations; acts in place of plant supervisor in his/her absence.

Work Schedule: Employees may be required to regularly work on various shifts, weekends and/or holidays as deemed necessary by the employing department.

Date posted: August 24, 2009
Date revised: November 2, 2009

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